



# State Bank of India Staff Union Hyderabad Circle

H.Q. HYDERABAD

(AFFILIATED TO ALL INDIA STATE BANK OF INDIA STAFF FEDERATION)

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Regd. No. 1990

## **CIRCULAR LETTER NO.04** **TO ALL UNITS / MEMBERS**

Date :: 07.10.2019

Dear Comrade,

### **FUNCTIONING OF REGIONAL OFFICES OF THE UNION AT** **NALGONDA, NIZAMABAD AND WARANGAL MODULES**

We had earlier informed our Members/Units regarding creation of additional Administrative Offices of the Bank at Nalgonda, Nizamabad and Warangal Modules in Hyderabad Circle vide our Circular Letter No.28 dated 31.01.2018. It was also advised that the correspondence from Units under the above Regional Offices of the Union is to be addressed to General Secretary at Head Quarters as the Deputy General Secretaries at Union Head Quarters were looking after the matters relating to Nalgonda, Nizamabad and Warangal Modules.

Members are also aware that in the recently held 24<sup>th</sup> General Body Meeting of our Union at Guntur on 24<sup>th</sup> and 25<sup>th</sup> August 2019 a New Working Committee was elected. In this regard, we are happy to inform that Office Premises has also been provided by the Bank for functioning of our Regional Offices at these Modules. Deputy General Secretaries in respect of Nalgonda and Nizamabad Regional Offices have already started functioning from the new premises.

We further inform that in respect of Warangal Regional Office of the Union, our Units should continue to address all correspondence to the General Secretary as hitherto as the matters relating to Warangal Module will continue to be dealt with by Head Quarters till further arrangements are made. However, copies of such correspondence must be sent to Warangal Regional Office of the Union.

The present postal addresses of the above Regional Offices are given hereunder:

<b><u>NALGONDA R.O.</u></b>	<b><u>NIZAMABAD R.O.</u></b> (New Postal Address)	<b><u>WARANGAL R.O.</u></b>
The Deputy General Secretary, State Bank of India Staff Union Hyderabad Circle, <b>C/o. State Bank of India, Administrative Office, Door No.8-21/17, 1<sup>st</sup> Floor, Near Clock Tower, R.P. Road, NALGONDA - 508 001. (TS)</b>	The Deputy General Secretary, State Bank of India Staff Union Hyderabad Circle, <b>C/o. State Bank of India, PRAGATHI BHAVAN BRANCH, 1<sup>st</sup> Floor, Near NTR Chowrasta, NIZAMABAD - 503 001. Telangana State.</b>	The Deputy General Secretary, State Bank of India Staff Union Hyderabad Circle, <b>C/o. State Bank of India, Administrative Office, J.P.N. Road, WARANGAL - 506 002. Telangana State.</b>

We also reiterate that all correspondence on organizational matters is to be addressed to the General Secretary as hitherto.

We advise our members to follow the above guidelines meticulously for smooth and effective functioning of the Union at all levels.

With warm greetings,

Yours comradely,

**(R. SRIRAM)**  
**GENERAL SECRETARY**

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